**PRIMARY EDUCATION IMROVEMENT PROJECT (PEIP)**

**TERMS OF REFERENCE**

**for**

**Digital Learning Coordinator**

1. **Background of the Project**

The Primary Education Improvement Project (PEIP) development objective is to improve conditions for learning in primary education in North Macedonia.

The Project would support the Government of North Macedonia’s initiatives geared to:

* improve learning environment at the primary level;
* increase number of primary education teachers with proven professional practice in two core teacher professional competencies i.e. teaching and learning and creating a stimulating learning environment;
* improve quality of teaching practices; and
* implement school improvement plans that use performance data and monitoring tools for improving student learning.

The project will be organized around three main elements that need to be aligned in order to be complementary to each other. Component 1 focuses on school-level interventions, which are closest to students and most likely to impact learning while also mitigating and recovering learning losses generated by COVID-19. Two enabling elements are system-level reforms that would create the necessary enabling conditions so the school teachers are empowered with data on learning and up-to-date training. Component 2 would develop a comprehensive national assessment program to inform both school improvement planning and professional development programs, serving to link the school and system levels. Component 3 would put into practice professional competences for educators. Together, these elements will provide adequate information, tools, training and support to create effective and improved conditions for learning and ultimately increase student achievement. Component 4 would strengthen sector management, project management and monitoring and evaluation. The legal framework for implementation of above-mentioned reform interventions was recently adopted and there is an adequate institutional set up to embed them and eventually further enhance. The project activities are targeted toward building the foundation of a modern and efficient primary education system that is orienting all parts of the system toward learning.

The Ministry of Education and Science (MOES) is the main implementing agency of the Project in close cooperation with the National Examination Center (NEC), Bureau for Development of Education (BDE) and State Educational Inspectorate (SEI). Projects direct beneficiaries will include primary education students, but focused support will be given those who are vulnerable (Roma, girls, students disproportionally affected by the closure of schools due to the COVID-19 pandemic) which are expected to benefit from improved learning and physical environment in the schools as well as from better-trained teachers. Primary education teachers, school principals, and MPSTs will benefit from more efficient professional development and career advancement, teaching adds, and grant program to implement their school improvement plans. The project activities are targeted toward building the foundation of a modern and efficient primary education system that is orienting all parts of the system toward learning.

1. **Objective of the assignment**

The objective of this assignment is coordination of the process of the design and production of age-appropriate and user-friendly digital materials for Grade 4 of the primary education in North Macedonia addressing the newly developed curricula for the following subjects: Macedonian Language, Albanian Language, Turkish Language, Serbian Language, Bosnian Language, History & Society, Mathematics and Natural Sciences.

1. **Scope of work**

In close coordination with all relevant stakeholders, (BDE, authors, MoES, selected company for design and development of digital educational materials), the consultant will coordinate the process of design and production of age-appropriate and user-friendly digital materials for Grade 4 curricula for the following subjects: Macedonian Language, Albanian Language, Turkish Language, Serbian Language, Bosnian Language; History & Society, Mathematics and Natural Sciences (all materials will be produced in the following languages of instruction: Macedonian, Albanian, Turkish, Serbian and Bosnian).

The consultant shall coordinate the entire process in cooperation with the selected company for design and development of digital educational materials as well as the authors of the learning materials and textbooks, and the relevant advisors delegated by the Bureau for Development of Education (BDE).

The consultant is expected to perform the following activities:

* Coordinate the activities related to the design and production of digital materials between the relevant stakeholders (MoES, BDE, selected company for the design and production of the digital materials);
* Provide technical assistance to the MoES, related to the implementation of the activities for design and production of the digital educational materials;
* Identify opportunities and recommend solutions that will enhance or improve the entire process;
* Ensure proper development of all digitalized educational content;
* Monitor the production phases of the entire process;
* Follow up on the stakeholders experience and user satisfaction (teachers and student ) from the implementation of the digital content in the schools;
* Propose remedial actions in cases where corrections of the digital content are necessary, based on the evaluation of the user experience

**3. Reporting obligations and deliverables**

The consultant shall prepare and deliver the following reports:

* Report on the preparatory phase of the design and production process of the Digital educational materials for 4th Grade in the following subjects: Macedonian language,Albanian language,Turkish language, Serbian language,Bosnian language;
* Report on the preparation phase of the design and the production process of the Digital educational materials for 4th Grade subject: History & Society (in all 5 languages of instruction);
* Report on the preparation phase of the design and the production process of the Digital educational materials for 4th Grade subject: Mathematics (in all 5 languages of instruction);
* Report on the preparation phase of the design and production process of the Digital educational materials for 4th Grade subject: Natural Sciences (in all 5 languages of instruction);
* Report on the completion phase of the design and production process of the Digital educational materials for 4th Grade subject: Macedonian language,Albanian language,Turkish language,Serbian language,Bosnian language;
* Report on the completion phase of the design and production process of the Digital educational materials for 4th Grade subject: History & Society (in all 5 languages of instruction);
* Report on the completion phase of the design and production process of the Digital educational materials for 4th Grade subject: Mathematics (in all 5 languages of instruction);
* Report for the completion phase of the design and production process of the Digital educational materials for 4th Grade subject: Natural Sciences (in all 5 languages of instruction);
* Report on the stakeholders satisfaction and end user experience from the implementation of the digital content in the schools together with diagnostic of the possible shortcomings of the process and the content, as as well as proposed remedial actions ;

1. **Qualifications and requirements**

* University degree in Social Sciences. Master degree will be considered as an advantage;
* Experience in preparation, coordination or implementation of activities related to digital education and/оr digital education platforms;
* Good understanding of new and evolving technologies;
* Knowledge of the educational system in North Macedonia will be an advantage.
* Excellent interpersonal communication skills, demonstrated ability to work cooperatively with different stakeholders and proven experience in coordinating and monitoring;
* Experience on World Bank projects will be an advantage.
* Full computer literacy (MS Office);
* Excellent oral and writing skills in English and Macedonian;

1. **Contract arrangements and duration of assignment**

The contract for this assignment will be until 31 December 2021 or any other period as may be subsequently agreed. Expected start of services is July 2021.

The consultant is expected to work in North Macedonia.

The contract will be lump sum. Payments will be based on deliverables and payment requests in line with the terms and conditions stipulated in the contract.