To be sent back to the House of Training-ATTF partner in your country **by 25 February 2022**

Please be aware that ATTF will only consider **fully completed forms.**

**APPLICATION FORM**

**Multinational Seminar & Certification Programme**

**Anti Money Laundering & Counter Terrorist Financing**

**(AML & CTF)- Foundation Level**

**Virtual classroom, 30 March – 11 April 2022**

*Online training: 30+31 March 10:00-14:****00*** *CET and 1+6+7+8 April 10:00-14:****30*** *CET*

*Online exam: 11 April 10:00-12:00 CET*

PERSONAL INFORMATION

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 🞎 Mr 🞎 Ms |  |  |  |  |  | | |
| First name: |  |
| Last name: |  |
| Employer : |  |
| Position : |  |
| Country : |  |
| E-mail\* : |  |
| *\* This must be the email address with which the candidate will attend the online course.* | |

**LANGUAGE COMMAND**

Faculty of handling the (English) language, please mark from 1 *(poor)* to 5 *(excellent)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | *Language* | *Understanding* | *Speaking* | *Reading/Writing* |
| 1. **English** |  |  |  |  |

STUDIES

Please start with last attended institution and proceed in reversed chronological order.

|  |  |  |
| --- | --- | --- |
| Name and location of the school / university | Years of study  from - to | Majors subjects |
|  |  |  |
|  |  |  |
|  |  |  |

Sessions of specialiSation

Please specify if you have attended any specialised trainings on the subject of Anti Money Laundering or Compliance during your studies or professional career. Please also mention here if you have attended any ATTF seminar in Anti Money Laundering or Compliance.

|  |  |  |
| --- | --- | --- |
| Institution | Date / Duration | Majors subjects |
|  |  |  |
|  |  |  |
|  |  |  |

EMPLOYMENT

Please start with your present occupation and proceed in **reverse chronological order.**

|  |  |  |
| --- | --- | --- |
| 1. Name of the employer (city, country) | Position title | |
|  |  | |
|  |  | |
| Main activity of organisation | From (month/year) | To (month/year) |
|  |  |  |
| Nr of employees in the company : |  | |
| Nr of employees managed (if any): |  | |

|  |  |  |
| --- | --- | --- |
| 2. Name of the employer (city, country) | Position title | |
|  |  | |
|  |  | |
| Main activity of organisation | From (month/year) | To (month/year) |
|  |  |  |
| Nr of employees in the company : |  | |
| Nr of employees managed (if any): |  | |
| 3. Name of the employer (city, country) | Position title | |
|  |  | |
|  |  | |
| Main activity of organisation | From (month/year) | To (month/year) |
|  |  |  |
| Nr of employees in the company : |  | |
| Nr of employees managed (if any): |  | |

Please provide further details about the daily work involved in your **present occupation**; please also indicate what career perspectives you see for yourself in the medium-term.

Please explain what your motivations and expectations are when applying for this seminar in Luxembourg:

How did you hear about ATTF and this seminar?

**Please indicate the address and person to whom ATTF should send the invoice for the contribution fees if you are selected. The e-learning course access will only be sent after the invoice has been paid.**

**Latest deadline for payment: 18 March 2022**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Institution : |  | | | | |
| Street : |  | | Nr : | |  |
| City : |  | Zip code : | |  | |
| Country: |  | | | | |
| VAT | Please inform the VAT number of your institution if you need  it to be mentioned in the invoice. Please use the international  format) | | | | |

🞎 I would like to attend this online programme and declare that:

* I have the following necessary technical equipment: a PC, reliable internet connection, microphone and **webcam**;
* I will attend all the sessions of the course and if I am not able to be present at some point, I will immediately inform the House of Training and its partner in my country.

*By sending your application form you acknowledge that the House of Training is processing your personal data in order to organise your training. The House of Training is fully committed to the collection and treatment of your personal data in accordance with the General Data Protection Regulation (EU) 2016/679 (GDPR). You have the right to ask the House of Training, as the data controller, for access, for the rectification, for the erasure, for restriction of the processing or for objecting to the treatment of this data. Personal data may be communicated to the partners and the contractual subcontractors (processors) of the House of Training in the delivery of the services relating to the Client’s or the Participant’s request.*

*Data processed by the House of Training concerning participants to its seminars include:*

* *Their curriculum vitae,*
* *Their application form,*
* *Their evaluation form.*

*The House of Training has put in place generally accepted standards of technological and organisational means for the purpose of guaranteeing the security of all the personal data it processes.*

*For more details please refer to our information notice on data protection by clicking on the following link:*

|  |  |
| --- | --- |
| [*https://www.houseoftraining.lu/en\_GB/page/protection-des-donnees-personnelles*](https://www.houseoftraining.lu/en_GB/page/protection-des-donnees-personnelles) |  |

|  |  |  |
| --- | --- | --- |
| Date |  | Signature |
|  |  |  |